



# ZIPCORD INDUSTRIES

REG NO: 2014/216252/07

VAT NO: 4230268668

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## POPI ACT – Privacy Notification

### 1. Introduction

- a. Zipcord Group makes every effort to be compliant with the Protection of Personal Information Act (POPIA).
- b. In accordance with POPIA, Zipcord Group recognizes that personal information will be shared between the company and its customers, suppliers, partners and operators.
- c. You are receiving this notice because you and/or your Company has entered into one or more agreements for purchase, sale, and/or supply of products or services.

### 2. Data Protection

- a. This notice will be applicable to all personal information as defined in the Protection of Personal Information Act, 4 of 2013 ("POPIA"). 2.7 Each Party shall not disclose any personal information to any Third Party without the other Party's prior written consent in each instance, other than to the extent required by any Regulator or Law.
- b. In the event the other Party providing such consent necessary for the disclosure of personal information to a Third Party, each Party shall: 2.8.1 make such disclosure in compliance with POPIA; and
- c. enter into a written agreement with the applicable Third-Party recipient of such personal information that requires such Third Party to safeguard the personal information in a manner no less restrictive than each Party's obligations under these terms.
- d. By either Party submitting any personal information to the other, the disclosing Party unconditionally and voluntarily, consents to the processing of the submitted personal information for any and all purposes related to these agreements.
- e. The Parties agree and consent that its personal information may be processed by, or on behalf of either of the Parties for the purposes set out in the Agreement.
- f. The Parties shall at all times comply with its obligations and ensure that each of its Affiliates comply with their obligations under POPIA.
  - i. The Parties shall ensure that any personal information that is processed by it, during performing its obligations under the Agreement, is done in accordance with POPIA
  - ii. Each Party shall not process, disclose, or use personal information except:
  - iii. to the extent necessary for the provision of Services and/or Products under the Agreement; or
- g. to fulfil their own obligations under the Agreement; or
- h. as otherwise expressly authorized by the other Party in writing.
  - i. The Parties shall implement and maintain effective security safeguards that include, but is not limited to, administrative, technical and physical safeguards, and appropriate technical and organizational measures, in each case, adequate to ensure the security and confidentiality of personal information, and to protect against any anticipated risks to the security or integrity of personal

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P.O. Box 24796, Gezina, Pretoria, 0031

Tel: 012 653 8100

Fax: 086 270 7163

Email: [info@zipcord.co.za](mailto:info@zipcord.co.za) / Website: [www.zipcord.co.za](http://www.zipcord.co.za)

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- information, protect against unauthorized access use of personal information, protect personal information against unlawful processing or processing other than in accordance with this agreement, and protect against accidental loss, destruction, damage, alteration or disclosure of personal information.
- ii. Without limiting the foregoing, such safeguards and measures shall be appropriate to protect against the harm that may result from unauthorized or unlawful processing, use or disclosure, or accidental loss, destruction, or damage to or of Personal Information and the nature of the personal information, and shall maintain all safeguard measures as is required by POPIA.
  - i. Each Party shall not use, process, store, transfer or permit access to any personal information across the borders of South Africa, without the written consent of the other Party.
  - j. In the event of any actual, suspected, or alleged security breach, including, but not limited to loss, damage, destruction, theft, unauthorized use, access to or disclosure of any personal information, each Party shall:
    - i. notify the other Party as soon as practicable after becoming aware of such event.
    - ii. provide the other Party information regarding the breach in the Party's knowledge and possession to allow the Party to ascertain what has occurred and which personal information has been affected; and
    - iii. promptly take whatever action is necessary, at each Party's own expense, to minimize the impact of such event and prevent such event from recurring.

The Supplier/Operator/Customer consents to the Company processing the information as stated above and may share the personal information as provided for herein cross border. Should the Supplier's/Operator's/Customer's personal information be shared cross border, the personal information will not be subject to less protection than it enjoys in terms of South Africa's data privacy requirements.

**Your rights as a data subject entitle you to:**

- be notified when your personal information is being collected
- if your personal information has been accessed or acquired by an unauthorized person
- to establish whether we hold your personal information, and to request access to it
- to request, the correction, destruction, or deletion of your personal information
- to object to our processing of your personal information, and especially for purposes of direct marketing
- not have your personal information subject to decisions based solely based on the automated processing
- to submit a complaint to the Regulator regarding our processing of your personal information

Should you wish to exercise these rights, or wish to withdraw your consent to processing – Please email [info@zipcord.co.za](mailto:info@zipcord.co.za)

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